

For Office Use ONLY

Use Fee Check # _____ Date Received/Posted: _____ / _____ Event Date: _____

Deposit Check # _____ Date Received/Refunded: _____ / _____ Key/CARD # _____

**REDLAND HEIGHTS HOA
FACILITY RESERVATION AGREEMENT**
reservations@damctx.com

Event Date: _____ Event Time (End by 10): _____

Homeowners Name: _____

Property Address: _____

Email*: _____ Phone: _____

Type of Event: _____ Guests (25 guests): _____

RESERVATION, RENTAL CHARGE, AND SECURITY DEPOSIT (If the key to the clubhouse is not returned after the initial lease of the clubhouse, you will be charged \$50 for a replacement key)

The Property Owner shall pay to Redland Heights Owners Association as a Reservation and **Security Deposit the sum of \$125.00** to be held by Redland Heights Owners Association as surety for proper clean-up, which is sole responsibility of the Property Owner and to provide reimbursement for repair or replacement of Redland Heights Owners Association's property or equipment required because of damage sustained incident to The Property Owner's use of Clubhouse premises. **The deposit must be received in our office no later than seven (7) business days from the date of the reservation.** Said deposit will be refunded in full, partially or withheld to The Property Owner upon inspection of the premises, common areas owned by the Association and/or other areas maintained by the Association. The amount of such deduction shall be at the absolute discretion of the Manager. Further, the Property Owner agrees to reimburse Redland Heights Owners Association, upon demand, any sum required for security, clean-up, repair, or replacement. (PLEASE MAIL A CHECK MADE PAYABLE TO THE REDLAND HEIGHTS OWNERS ASSOCIATION. Check must be from resident "only".)

The Property Owner must meet all requirements on the checklist to receive a full refund.

LIFEGUARDS

NO LIFEGUARDS ARE ON DUTY, SWIM AT YOUR OWN RISK. **No more than 25 guests shall be allowed at private parties.** The Property Owner agrees that he/she and all invited guests will abide by the pool rules and operation guidelines (copies attached) and all the terms and conditions of the Reservation Agreement.

CONDUCT OF GUESTS: RULES

The Property Owner is solely responsible for the conduct of guests or others on the Reserved premises. incidental to or during the time of the lease. THE Property Owner MUST BE PRESENT ON THE RESERVED PREMISES AT ALL TIMES DURING THE RESERVATION PERIOD. Property Owner agrees to be responsible for strict observance and adherence by Property Owner and Property Owner's guests to all rules and regulations of Redland Heights Owners Association, regarding use of and conduct on the Clubhouse premises. A copy of such rules is attached hereto and is part hereof. CLEANING UP IS THE RESPONSIBILITY OF THE HOST MEMBER.

*******NO TAPE OR ADHESIVE TO BE APPLIED TO ANY WINDOW SURFACE*******

Guest parking is permitted on the street but must not block driveways.

**ALL TRASH AND GARBAGE MUST BE REMOVED FROM THE SITE AND NEW TRASH LINERE INSTALLED AFTER THE PARTY.
FURNITURE MUST BE PUT BACK WHERE IT WAS FOUND.**

INDEMNITY

Property Owner, by accepting this lease , agrees to release Redland Heights Owners Association, its officers, directors and employees from all damages and claims of every kind, whether to person or to property, arising incident to or during the Property Owner's use of the leased premises and Property Owner agrees to hold the Redland Heights Owners Association, its officers, directors and employees harmless from any damage, claim, lawsuit or judgment sustained by Property Owner or any of its agents, employees, invitees, guests, or any other persons, including caterers, on the Clubhouse premises incidental to or during the time of the Reservation, and to indemnify the Redland Heights Owners Association, its officers, directors or employees against any and all claims, demands, lawsuits or judgments arising from the negligence of the Redland Heights Owners Association, its officers, directors or employees.

INSPECTION AND TERMINATION

A member of the Board of Directors or other agent of Redland Heights Owners Association shall have the right to inspect the lease premises during the term of Property Owner's rental of same and may demand cessation of any function and request guests to leave the premises if the rules and regulations are not observed. The Board of Directors or any agent so empowered by them shall also have the right to terminate this agreement for any reason, including not limited to non-payment of fees or deposits, and this agreement shall be null and void. In the event this agreement is terminated for nonpayment of fees, the above Security Deposit shall be forfeited to Redland Heights Owners Association.

ALCOHOLIC BEVERAGES: ALCOHOLIC BEVERAGES ARE PROHIBITED!

YOU ARE REQUIRED TO LEAVE THE CLUBHOUSE, KITCHEN AND BATHROOMS CLEAN. IF THEY ARE NOT CLEAN WHEN YOU ARRIVE AT THE FACILITY, CALL THE ASSOCIATION OFFICE.

The air conditioner must be turned off after the use of the clubhouse.

NO SMOKING PERMITTED!

USAGE RESTRICTION: the clubhouse is to be used for community and social/family gatherings. No personal business usage is permitted (ex. Pampered Chef, Avon, Mary Kay).

YOU MAY PICK UP THE KEY TO THE CLUBHOUSE AT OUR OFFICE AT 14603 Huebner Road, Building 40, THE DAY BEFORE YOUR EVENT AND RETURN IT THE NEXT BUSINESS DAY AFTER YOUR PARTY.

OFFICE HOURS: 8:30 AM – 5 PM.

Homeowners Signature: _____ **Date:** _____

Printed Name: _____

DAMC Representative: _____ **Date:** _____